



**BIHAR STATE FOOD & CIVIL SUPPLIES CORPORATION LTD**  
Khadya Bhawan, Daroga Prasad Rai Path, R. Block Road No-2, Patna-800001

Tender No. 04:12:18:01:2021/ 7494

Dated...21/10/21

**Introduction**

Bihar State Food & Civil Supplies Corporation Limited, of the Dept. of Food & Consumer Protection, Govt of Bihar is presently engaged in Procurement of Food Grains from FCI to supply to the PDS dealers and working as a Nodal agencies to implement various Schemes of the Government like Antyodaya Anna Yojana, Priority House Hold Scheme, Mid-Day Meal Scheme, WBNP etc. and agency for procurement of paddy and wheat at MSP from Farmers directly or through PACs.

**Scope of Work**

Bihar State Food & Civil Supplies Corporation Limited, of the Dept. of Food & Consumer Protection, Govt of Bihar had engaged one firm at State Level and multiple CA firms at district level as cluster agency for day to day accounting work. Cluster level agencies agreement period is already completed and they have completed accounting till the financial year 2020-21. ***Now, Bihar State Food & Civil Supplies Corporation Limited is interested to hire one CA firm for Finalization of book of account and preparation of annual financial statements for FY 2020-21 at all 38 district offices. Selected agency will submit the draft of financial statements to state level agency and state level agency will provide approval after checking. After approval the CA firm has to compile the Financials of all 38 districts & Head Office and submit the consolidated accounts.***

**Eligibility Criteria**

- i) CA firm should be empanelled with Comptroller & Auditor General of India (C&AG) for FY 2021-22.
- ii) CA Firm should be registered with the Institute of Chartered Accountants of India (ICAI).
- iii) Have a minimum average annual turnover of Rs. 25 Lacs in the immediately preceding three financial Year's i.e. 2017-18, 2018-19 and 2019-20 supported by audited annual financial statements/CA Certificate.
- iv) Should have experience of at least 1 assignment in handling of accounting and financial management service/implementation of Accounting Assignments in public sector units and government undertakings in the state of Bihar.

### **Terms & Conditions**

1. CA firm shall complete this assignment by 15<sup>th</sup> Jan 2022 and in case of failure, penalty @ Rs. 1000/- per day for delay will be deducted subject to maximum @10% penalty of quoted amount.
2. All TA/DA expenses will be borne by the selected agency and ***Bihar State Food & Civil Supplies Corporation Limited will pay only amount quoted by the agency to carry the assignment.***
3. In addition to the penalty, warning may be issued to the CA firm for minor deficiencies. In the case of major deficiencies in the execution of the assignment involving time and cost overrun and adverse effect on reputation of BSFCSCL, other penal action including debarring for certain period may also be initiated by BSFCSCL.
4. The estimated project cost is Rs. 4.96 lakhs including GST.
5. The L1 firm will furnish within 10 days of the issue of Letter of Acceptance (LOA), an unconditional Bank Guarantee in favour of Managing Director, Bihar State Food & Civil Supplies Corporation Limited from any Scheduled Commercial Bank for an amount equivalent to 5% of the Contract Value towards the Performance Security valid for 6 months.

Interested firm may submit quotation to the corporation supported with all eligibility documents under sealed cover on or before 02<sup>nd</sup> November 2021 at **Bihar State Food & Civil Supplies Corporation Ltd, Khadya Bhawan, Daroga Pd. Roy Path, R. Block, Road No -2, Patna -800001.**

**By the order of Competent Authority.**

**General Manager (Finance)**

***Bihar State Food & Civil Supplies Corporation Limited.***